

Minutes

Lincoln County Library District

Board Meeting

April 12, 2022

132 NE 15th Newport, OR and Zoom

12:00 p.m.

ATTENDANCE—BOARD

Chris Boyle

Virginia Tardaewether

Carla Clark

ATTENDANCE—STAFF

MaryKay Dahlgreen, District Director

CALL TO ORDER

Chris Boyle called the Regular Board Meeting to order at 12:03 p.m.

CALL THE ROLL AND ESTABLISH QUORUM

Quorum was established.

PUBLIC COMMENT

APPROVAL OF MEETING MINUTES

Virginia moved and Carla seconded approval of the Regular Board minutes of March 8, 2022. Passed unanimously.

BOARD MEMBER REPORTS

DIRECTOR’S REPORT

MaryKay attended the Public Library Association Conference in Portland, OR from March 22nd through March 25th.

MaryKay attended the Special Districts Association of Oregon Board meeting at the Oregon Garden Resort April 6th and 7th.

The following meetings were held to discuss the recently adopted funding formula:

* MaryKay met with Waldport City Manager, Dann Cutter and Waldport Public Library Director, Sue Bennett on March 29, 2022.
* MaryKay made a presentation to the Toledo City Council on Wednesday April 6, 2022
* MaryKay is scheduled to make a presentation to the City Council of Lincoln City on April 11, 2022.

We have signed our contract with Sylvia Moreno-Garcia, author of *Mexican Gothic,* for two Lincoln County Reads 2022 programs on October 16, 2022. LCLD will contribute $1,000 and the other libraries will each contribute to cover the $7,000 cost.

LCLD is in the second year of our 2021-2023 biennial budget so we are not going through the budget process this spring.

MaryKay will be on vacation April 22-25, 2022.

FINANCIAL REPORT

Everything is on track. There was a discussion of where we get our health insurance, Special Districts Insurance Services. Carla moved and Virginia seconded approval of the financial report. Passed unanimously.

OLD BUSINESS

Building Purchase Update

MaryKay spoke with David Ulbricht from SDAO and he is working with several financial institutions on obtaining financing for the building purchase. She is also keeping Ron Cole, building owner, up to date on progress.

Funding Formula Update

Was covered in Director’s Report. Newport city manager wants to have a meeting with MaryKay, Laura Kimberly, and LCLD Board members on May 3, 2022 at 11:00 a.m. at the city manager’s office. MaryKay will send an email message to board members about the meeting.

ILS Feasibility Study Update

The survey results has been included in the packet. Carson Block, our consultant, will be doing two focus groups in early June. One in Lincoln City and one in Port Orford so everyone on the committee will be able to attend. His report will be produced by the end of July, which is when we have to have the project completed for our LSTA grant requirements.

NEW BUSINESS

Intergovernmental Agreement With Cities

Included in packets is a draft intergovernmental agreement which was created last year. It does not have a lot of detail and during our funding formula discussions there were references to items that needed to be included in the IGA. MaryKay asked the Board to brainstorm items that should be included:

* Cities can’t reduce funding because of LCLD funding
* Income from LCLD needs to be a separate line item in city budget
* Annual plan and report from the library
* Library portion of city audit, public library statistics, budget from city/library
* Money distribution is contingent upon LCLD receiving required reports from the city/library

Carla suggested that there be some way to address an issue before we get to Section 2. Level of Service; Deficiency Procedure. Regular check-ins for example.

GOOD OF THE ORDER

NEXT DISTRICT BOARD MEETING

The next regular meeting will be held on May 10, 2022, at noon.

ADJOURNMENT

Meeting adjourned at 12:40 p.m.