

LCLD Financial Report  
August 2018

REVENUE	BUDGETED	CURRENT MONTH	YEAR TO DATE	BALANCE
Tax Revenue 2018/2019*	\$ 1,276,772.00	\$ -	\$ 36.07	\$ 1,276,735.93
Previously Levied Taxes*	\$ 40,000.00	\$ 6,925.49	\$ 17,764.62	\$ 22,235.38
Carryover from 2017/2018	\$ 210,000.00	\$ -	\$ 170,220.99	\$ 39,779.01
Chinook Library Network	\$ 25,255.00	\$ -	\$ 2,655.51	\$ 22,599.49
Dolly Parton Imagination Library from Libraries	\$ 3,950.00	\$ -	\$ -	\$ 3,950.00
Interest	\$ 100.00	\$ 16.74	\$ 16.74	\$ 83.26
Lincoln County Law Library	\$ 13,000.00	\$ -	\$ -	\$ 13,000.00
Miscellaneous	\$ 1,000.00	\$ 103.81	\$ 103.81	\$ 896.19
Ready-to-Read Grant	\$ 4,200.00	\$ -	\$ -	\$ 4,200.00
Siletz (see detail)	\$ 9,125.00	\$ 334.35	\$ 3,963.57	\$ 5,161.43
Siletz Useful (3 years in 2nd year)	\$ -	\$ -	\$ -	\$ -
State Forestry*	\$ 5,000.00	\$ 21,076.29	\$ 21,076.29	\$ (16,076.29)
TBCC Orbis Courier Funds	\$ 1,804.00	\$ 2,159.00	\$ 2,159.00	\$ (355.00)
<b>Total Revenue</b>	<b>\$ 1,590,206.00</b>	<b>\$ 30,615.68</b>	<b>\$ 217,996.60</b>	<b>\$ 1,372,209.40</b>

**EXPENDITURES:**

**Personnel Services**

District Librarian	\$ 90,000.00	\$ 7,882.34	\$ 14,892.42	\$ 75,107.58
Technical Services Coordinator	\$ 68,491.00	\$ 5,351.69	\$ 10,717.30	\$ 57,773.70
Library Assistants & Courier	\$ 43,000.00	\$ 4,533.12	\$ 8,021.83	\$ 34,978.17
Law Library	\$ 13,000.00	\$ 1,014.83	\$ 1,947.03	\$ 11,052.97
LCLD Staff Benefits	\$ 97,000.00	\$ 9,785.98	\$ 19,571.96	\$ 77,428.04
Siletz Personnel (see detail)	\$ 51,500.00	\$ 4,121.25	\$ 7,632.02	\$ 43,867.98
<i>Total Personnel Services</i>	<i>\$ 362,991.00</i>	<i>\$ 32,689.21</i>	<i>\$ 62,782.56</i>	<i>\$ 300,208.44</i>

**Materials and Services**

<b>Professional Services:</b>				
Accounting Services	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
Legal Services	\$ 500.00	\$ -	\$ -	\$ 500.00
<i>Total Professional Services</i>	<i>\$ 5,500.00</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 5,500.00</i>

**General Office Expenses:**

Computer Network	\$ 27,395.00	\$ 4,292.22	\$ 8,584.44	\$ 18,810.56
<i>ByWater Solutions</i>	<i>\$ 21,210.00</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 21,210.00</i>
<i>Library2Go (Overdrive)</i>	<i>\$ 4,295.00</i>	<i>\$ 4,292.22</i>	<i>\$ 8,584.44</i>	<i>\$ (4,289.44)</i>
<i>Mango Languages (no more for next 4 years)</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>
<i>ProQuest (Heritage Quest)</i>	<i>\$ 1,890.00</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 1,890.00</i>
Copier Lease	\$ 5,000.00	\$ 284.00	\$ 568.00	\$ 4,432.00
Library Director Recruitment	\$ 5,000.00	\$ 67.98	\$ 128.80	\$ 4,871.20
Mileage	\$ 4,500.00	\$ 99.62	\$ 99.62	\$ 4,400.38
Orbis Cascade Alliance Courier	\$ 7,854.00	\$ 3,963.00	\$ 10,013.00	\$ (2,159.00)
<i>LCLD</i>	<i>\$ 6,050.00</i>		<i>\$ 6,050.00</i>	<i>\$ -</i>
<i>TBCC</i>	<i>\$ 1,804.00</i>	<i>\$ 3,963.00</i>	<i>\$ 3,963.00</i>	<i>\$ (2,159.00)</i>

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	BUDGETED	CURRENT MONTH	YEAR TO DATE	BALANCE
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Postage	\$ 2,000.00	\$ 213.51	\$ 213.51	\$ 1,786.49
Professional Materials	\$ 700.00	\$ 174.80	\$ 174.80	\$ 525.20
Public Relations	\$ 200.00	\$ -	\$ -	\$ 200.00
Rent & Utilities	\$ 14,000.00	\$ 197.16	\$ 5,622.90	\$ 8,377.10
<i>Electricity</i>		\$ -	\$ 46.99	
<i>Maintenance &amp; Supplies</i>		\$ 52.00	\$ 126.10	
<i>Gas</i>		\$ 15.92	\$ 26.23	
<i>Rent</i>		\$ -	\$ 5,165.00	
<i>Telephone &amp; Internet</i>		\$ 129.24	\$ 258.58	
Supplies	\$ 5,000.00	\$ 82.45	\$ 115.08	\$ 4,884.92
Vans	\$ 7,000.00	\$ 1,307.23	\$ 1,696.47	\$ 5,303.53
<i>Fuel</i>		\$ 411.81	\$ 782.55	
<i>Maintenance</i>		\$ 895.42	\$ 913.92	
<i>Supplies</i>		\$ -	\$ -	
<i>Total General Office Expenses</i>	\$ 78,649.00	\$ 10,681.97	\$ 27,216.62	\$ 51,432.38

<b>Training/Travel/Membership:</b>				
Membership Fees	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
Registration/Training/Travel	\$ 8,000.00	\$ 982.59	\$ 1,109.39	\$ 6,890.61
<i>Registration</i>		\$ -	\$ 127.00	
<i>Travel/Meals/Housing, etc.</i>		\$ 982.59	\$ 982.39	
<i>Total Training/Travel/Membership</i>	\$ 10,000.00	\$ 982.59	\$ 1,109.39	\$ 8,890.61

<b>Operating Fees/Insurance:</b>				
Business Insurance	\$ 6,250.00	\$ -	\$ -	\$ 6,250.00
Election Fees	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
Legal Notices	\$ 250.00	\$ -	\$ 193.80	\$ 56.20
<i>Total Operating Fees/Insurance</i>	\$ 21,500.00	\$ -	\$ 193.80	\$ 21,306.20

<b>Reimbursement/Library Development</b>				
Cataloging/Interlibrary Loan/Reference	\$ 70,000.00	\$ 5,182.97	\$ 9,190.35	\$ 60,809.65
<i>OCLC</i>		\$ 5,182.97	\$ 9,190.35	
Library Development	\$ 58,225.00	\$ 592.47	\$ 4,542.47	\$ 53,682.53
<i>Support Local Libraries</i>	\$ 28,500.00	\$ -	\$ 3,950.00	\$ 24,550.00
<i>Special Projects (Newspapers)</i>	\$ 17,000.00	\$ -	\$ -	\$ 17,000.00
<i>Special Projects (Dolly Parton Imagination Library)</i>	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00
<i>Summer Reading Programs</i>	\$ 7,000.00	\$ -	\$ 3,950.00	\$ 3,050.00
<i>Siletz (see detail)</i>	\$ 29,725.00	\$ 592.47	\$ 592.47	\$ 29,132.53
<i>Materials and Services</i>	\$ 29,016.34	\$ 592.47	\$ 592.47	\$ 28,423.87
<i>Capital Outlay</i>	\$ 500.00	\$ -	\$ -	\$ 500.00
<i>Contingency</i>	\$ 208.66	\$ -	\$ -	\$ 208.66
Library Reimbursement **	\$ 856,710.00	\$ -	\$ -	\$ 856,710.00
<i>Lincoln City</i>	\$ 240,926.60	\$ -	\$ -	\$ 240,926.60
<i>Newport***</i>	\$ 354,591.33	\$ -	\$ -	\$ 354,591.33
<i>Toledo</i>	\$ 86,302.31	\$ -	\$ -	\$ 86,302.31
<i>Walldport</i>	\$ 174,889.76	\$ -	\$ -	\$ 174,889.76
<i>Total Reimbursement &amp; Library Development</i>	\$ 984,935.00	\$ 5,775.44	\$ 13,732.82	\$ 971,202.18

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BUDGETED	CURRENT MONTH	YEAR TO DATE	BALANCE
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<b>Total Materials and Services</b>	<b>\$ 1,100,584.00</b>	<b>\$ 17,440.00</b>	<b>\$ 42,252.63</b>	<b>\$ 1,058,331.37</b>
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<b>Capital Outlay:</b>				
Office Furniture & Equipment	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Van	\$ 35,000.00	\$ -	\$ -	\$ 35,000.00
<b>Total Capital Outlay</b>	<b>\$ 45,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000.00</b>

<b>General Operating Contingency:</b>	<b>\$ 51,631.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 51,631.00</b>
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<b>Unappropriated Ending Fund Balance:</b>	<b>\$ 30,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000.00</b>
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<b>TOTAL:</b>	<b>\$ 1,590,206.00</b>	<b>\$ 50,129.21</b>	<b>\$ 105,035.19</b>	<b>\$ 1,485,170.81</b>
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<b>Cash on Hand 8/31/18</b>	<b>\$ 149,020.06</b>
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\*Used to determine library reimbursement and library development funds for the Driftwood, Newport, Siletz, Toledo and Walport Public Libraries

\*\*\*\$782.37 transferred to Dolly Parton