

Minutes
Lincoln County Library District
Board Meeting
February 10, 2021
Noon
Online

ATTENDANCE—BOARD

Chris Boyle-ABSENT
Brian Fodness
Emily Portwood-ABSENT
Virginia Tardaewether
Marta West

ATTENDANCE—STAFF

MaryKay Dahlgreen, District Director

CALL TO ORDER

Board President, Brian Fodness, called the meeting to order at 12:00 P.M.

CALL THE ROLL AND ESTABLISH QUORUM

Quorum was established.

APPROVAL OF THE AGENDA

Approved

PUBLIC COMMENT

There was none.

APPROVAL OF MEETING MINUTES

Marta moved and Brian seconded approval of the Regular Board minutes of January 19, 2021.
Passed unanimously.

BOARD REPORTS

Marta West filed for re-election to the LCLD Board in Zone 1.

Brian commented on the sessions he attended at the SDAO Conference which was held virtually in early February. Key take-aways from the session on Director performance evaluations was to ensure the Board's participation in annual goal setting.

DIRECTOR'S REPORT

Two Board positions will be open for the May 18, 2021 election. Also included in the packet today is the establishment papers for the District that were requested and received from the County Clerk's office. We will keep a file of those documents in the office.

MaryKay had a discussion with two members of the Yachats Library Commission about the feasibility study completed by consultant, Penny Hummel. There are newly elected city councilors and the city manager has resigned so the Commission will be moving slowly, with a building remodel as their priority.

Siletz Valley Friends of the Library received a grant from the Siletz Tribal Charitable Contribution to replace blinds in the meeting rooms. SVFOL has budgeted funding for the project as well.

FINANCIAL REPORT

We are on track with revenue and expenditures. We have overbudgeted in a couple of areas because of the pandemic so will need to move some funding around before the end of the fiscal year. Virginia moved and Marta seconded approval of the financial report. Motion passed unanimously.

OLD BUSINESS

Timeline for Updating IGA and Funding Formula

MaryKay walked through the timeline included in the Board packet. Two other districts are going through the same process so I have examples to work from.

Strategic Plan Update

MaryKay will bring the completed strategic plan to the next meeting. She is meeting with Darci at the end of February to finalize.

Policy on Financial Management Resolution 2021-2.1

Virginia moved and Marta seconded adoption of the resolution. Voice vote was held. Brian, Marta, Virginia voted yes. Chris and Emily were absent.

Policy on Contracting Resolution 2021-2.2

Virginia moved and Marta seconded adoption of the resolution. Voice vote was held. Brian, Marta, Virginia voted yes. Chris and Emily were absent.

NEW BUSINESS

Appoint Budget Officer

Brian moved and Marta seconded that Director, MaryKay Dahlgreen, be appointed as budget officer. Passed unanimously.

Biennial Budget Resolution 2021-2.2

After discussion and review of the materials included in the packet Virginia moved and Marta seconded adoption of the resolution. Voice vote was held. Brian, Marta, Virginia voted yes. Chris and Emily were absent.

GOOD OF THE ORDER

Board members should respond to Brian about MaryKay's evaluation before the March meeting.

NEXT DISTRICT BOARD MEETING

Wednesday March 9, 2021 at noon at the District Office, 141 NW 11th, Newport or online.

ADJOURNMENT

Meeting adjourned at 12: 56 p.m.