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**Lincoln County Library District Board Meeting**

**Wednesday May 8, 2024**

**Lincoln County Library District Office**

**132 NE 15th St, Newport OR 97365**

**In attendance: Carla Clark, Chris Boyle (zoom), Virginia Tardaeweather (zoom), Susan Garner (zoom), Tim Merrill (zoom), Bryan Miyagishima, secretary**

**Meeting called to order at 10:04 AM**

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| **Agenda** | | |  |
| Call Regular Meeting to Order | | | President (Meeting was called to order by Carla Clark, VP) |
| Approval of the Agenda | | | President |
| **Topic** | **Lead** | **Purpose Outcome** | |
| **Public Comment** | President | Anyone may speak at this time | |
| **Minutes**  Board Meeting  April 10, 2014 | President | Approval  *Moved by Virginia, second by Susan, passed unanimously* | |
| **Reports** |  |  | |
| Board Reports | Board Members | Information  *Susan reported that the Yachats Library would be physically closed and 1,000 books moved to the community center. Bryan will reach out to the Yachats library to see how we might be of service. In Siletz, the Friends completed the parking lot repaving and striping, and they received a grant for deep cleaning from the tribe. Lincoln City received a grant from the State Library for 20K for STEM equipment and to make one of their meeting rooms a “SMART” room. Their Friends also received an award from the Oregon Library Association. In Newport, they have just completed their community garden beds. The city of Newport also made an increase in their library budget for the next FY.* | |
| Director’s Report | Director | Information  *Gilbert Schramm agreed to do some landscaping work on top of his office cleaning duties, and carry away debris. Bryan and Carol attended the Oregon Library Association conference where Bryan facilitated the BIPOC affinity group.* | |
| Financial Report | Director | Acceptance  *Tim moved to accept financial report. Second by Virginia. Passed unanimously.* | |
| **Old Business** |  |  | |
| **New Business** |  |  | |
| LSTA grant and ILS Migration project | Director | Information  *The State Library funded our grant proposal for the amount of 76k. At this time next year all the libraries should have a single unified ILS. We had the first initial meeting with Bywater. The planning phase will start in September and last for about 4 months. The migration itself will take place in the Spring.* | |
| Technical Services Specialist hire update | Director | Discussion  *The first candidate declined the position so an offer was tendered to Christopher Davis at*  *Starting salary: Grade 37 / Step 3 = 38.07/hr | 79,185.60/annual plus 2% = $80,769.31*  *Benefits:*  * District insurance - full coverage for individual*  * Vacation: accrued at 1 day per month for all starting FT staff*  * Sick leave: accrued at 8 hours per month for all FT staff*  * Retirement: 6% contribution to 457B plan from Mission Square (after 6 months*  *probationary period)*  *Moving allowance: $2,000 paid with first month’s paycheck* | |
| **Next District Board Meeting**  June 12, 2024 |  | Information  *The next meeting will be on June 13 and will be extended by an hour.* | |