Minutes

Lincoln County Library District

Board Meeting

November 10, 2020

12:00 p.m.

Online

ATTENDANCE—BOARD

Chris Boyle

Brian Fodness

Emily Portwood-ABSENT

Virginia Tardaewether

Marta West

ATTENDANCE—STAFF

MaryKay Dahlgreen, District Director

ATTENDANCE – GUESTS

Darci Adolph, Oregon Coast Community College Library

Sue Bennett, Waldport Public Library

Kirsten Brodbeck-Kenney, Driftwood Public Library

Darci Hanning, State Library of Oregon

​Shawna Henarie, Toledo Public Library Board

Mary Markland, Guin Library at Hatfield Science Center

Deborah Trusty, Toledo Public Library

Sally Jennings, Siletz Valley Friends of the Library

WORK SESSION ON STRATEGIC PLANNING

Board President, Brian Fodness, called the work session to order at 12:00 p.m.

All the guests were present for the work session and left when it was completed at 2:00 p.m. The group determined three areas of focus for the LCLD strategic planning process, based on community input. Those include: Lifelong Learning, District as Connector, and Marketing. The LCLD staff will use those focus areas to create goals and objectives for the District.

CALL TO ORDER

Board President, Brian Fodness, called the meeting to order at 2:00 p.m.

CALL THE ROLL AND ESTABLISH QUORUM

Quorum was established.

APPROVAL OF THE AGENDA

Approved

PUBLIC COMMENT

There was none.

APPROVAL OF MEETING MINUTES

Marta moved and Chris seconded approval of the Regular Board minutes of October 13, 2020. Passed unanimously.

BOARD REPORTS

There were no Board member reports.

DIRECTOR’S REPORT

Written director’s report was included in packet. Limited hours and patron access began on October 6th at the Siletz Public Library and business has been steady. The courier will be running 5 days a week again.

LCLD received a CARES Act grant through the State Library of Oregon and will be using the $3,187 to purchase a two-years subscription to TumbleBooks, electronic books for youth. Waldport Public Library has also received a CARES Act grant and has requested that LCLD be the fiscal agent.

The members of the Chinook Library Network met on November 5, 2020 to begin discussions of procurement of a new integrated library system. We are anticipating that Driftwood Public Library and Newport Public Library will be part of the shared system.

MaryKay did an advocacy presentation for the Umatilla County Special Library District staff in-service on November 6, 2020.

FINANCIAL REPORT

We are on track with our revenue and expenditures. We continue to depend on our cash on hand until we start collecting 2020-2021 tax revenues in November. Chris moved and Marta seconded acceptance of the financial report. The 2019-2020 audit is in process and on track to be finished by the December 31, 2020 deadline.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Check Signature Process-Resolution #2020-11.1 allowing the newly elected Board treasurer to register with the bank for check signing when they are elected in July of each year. Moved by Virginia, seconded by Marta. Chris Boyle, Aye; Brian Fodness, Aye; Virginia Tardaewether, Aye; Marta West; Aye.

Grant for E-Resources-Resolution #2020-11.2 allowing LCLD to accept grant from State Library of Oregon for e-resources. Moved by Marta, seconded by Chris. Chris Boyle, Aye; Brian Fodness, Aye; Virginia Tardaewether, Aye; Marta West; Aye.

Serve as Fiscal Agent for Waldport Public Library Grant-Resolution #2020-11.3 allowing LCLD to act as fiscal agent for Waldport Public Library for a grant from the State Library of Oregon. Moved by Chris, seconded by Marta. Chris Boyle, Aye; Brian Fodness, Aye; Virginia Tardaewether, Aye; Marta West; Aye.

GOOD OF THE ORDER

NEXT DISTRICT BOARD MEETING

Tuesday December 8, 2020 at noon at the District Office, 141 NW 11th, Newport or online.

ADJOURNMENT

Meeting adjourned at 2:30 p.m.