Lincoln County Library District Technical Services Specialist

Closes: 1/31/2024
Salary Range: $62,857 to 84,852 depending on experience and qualifications
Desired Starting Date: Spring 2024

Come join our team at the beautiful Oregon coast! The Lincoln County Library District is seeking an experienced library professional to assist with complex cataloging tasks for our Chinook Network consortium libraries, provide cataloging and training assistance to consortium staff, and do basic ILS reporting and troubleshooting for its Koha platform.

The Lincoln County Library District is a small special district office whose mission is to facilitate library access for residents in unincorporated Lincoln County, Oregon, as well as the cities of Waldport and Siletz. It provides library courier services for all county libraries, cataloging resources and support, and administrates the Chinook Network’s Koha ILS. The Chinook Network comprises 6 libraries, including the public libraries of Waldport, Siletz, and Toledo, and Oregon Coast, Tillamook Bay, and Clatsop Community College libraries. The District office works with all public libraries in Lincoln County to ensure equitable access for all county residents, and does advocacy and special projects work for county libraries. One of our current projects is an ILS migration project to tie all Lincoln County libraries together (as well as Tillamook County libraries) under a single ILS.

A typical week might find you doing original cataloging of library materials in our small office in Newport, traveling to one of our partner libraries on the coast to do training or assist them with the ILS, pulling and sending monthly reports, doing holdings withdrawals from OCLC, or updating authority records within the catalog. While this position offers the possibility of occasional remote work, the majority of the work is done in-person at the district office.

Minimum Requirements:

Master’s degree in Library Science or Library Information Science. Otherwise qualified applicants may be hired with the stipulation that they earn an accredited MLS/MLIS degree within two years of their beginning date for this position. Three years experience with complex copy and original cataloging and knowledge of current cataloging standards and practices. Significant experience with automated library systems and OCLC WorldCat required.

Preferred Requirements:

Experience working with open-source ILS platforms. Working knowledge of SQL or PSQL. Teaching or training experience. Working with diverse customer / patron bases.

Benefits:

Health and life insurance. 6% 457b retirement contribution. Paid professional development opportunities.
Application Instructions:

Send completed Lincoln County Library District application, resume, and accompanying materials to bryan.miyagishima@lincolncolibrarydist.org. The closing date for this position is January 31, 2024.

Please refer any questions to Bryan Miyagishima, Lincoln County Library District Director. Email bryan.miyagishima@lincolncolibrarydist.org

The Lincoln County Library District provides equal employment opportunities to all qualified employees and applicants, without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, genetic information, veteran’s status, or any other status protected by applicable federal, Oregon, or local law. No application will be rejected because of a disability that, with reasonable accommodation, does not prevent performance of the essential job duties.