

Lincoln County Library District

BOARD MEETING AGENDA

October 13, 2009

Location: District office: 1247 NW Grove, #2, Newport, OR 97365

The meeting will be ending early (5:00 p.m.) so that people may attend the PFLCL meeting.

- 4:00 – 4:15 p.m. Call meeting to order
Roll call of members and introductions (if needed):
Swear in Board Member from Zone 1
Adoption of agenda
Announcements from Board Members
Review of past Minutes: September 2009
Financial Reports: September 2009
- 4:15 – 4:20 p.m. District Librarian's Report and Correspondence
- 4:20 – 4:25 p.m. Public Comment
- 4:25 – 4:40 p.m. Decision Items
A. Retirement Resolution
B. Zone 1 Board Member
C. Update on People for Lincoln County Libraries campaign activities and any other plans for the LCLD Board related to the ballot measure
D. Other
- 4:40 – 4:50 p.m. Discussion Items
A. Discuss new Board goal(s) for 2009-2010 to help meet the LCLD mission
B. Report on activities at libraries in the county
C. Items for press release
D. Other
- 4:50 – 4:55 p.m. Professional Development: Board Member Responsibilities
- 4:55 – 5:00 p.m. Set the next agenda
Announce next **Board Meeting**: Tuesday, November 10, 2009
Adjournment

Lincoln County Library District

BOARD MEETING AGENDA

April 20, 2010

Location: District office: 1247 NW Grove, #2, Newport, OR 97365

- 4:00 – 4:15 p.m. Call meeting to order
Roll call of members and introductions (if needed):
Adoption of agenda
Announcements from Board Members
Review of past Minutes: March 2010
Financial Reports: March 2010
- 4:15 – 4:25 p.m. District Librarian's Report and Correspondence
- 4:25 – 4:30 p.m. Public Comment
- 4:30 – 4:55 p.m. Decision Items
- A. Siletz "Library Use Policy" update: changes and additions to smoking, skateboarding and food & drink
 - B. Yearly review of contract with public libraries – no suggestions for change were submitted
 - C. Budget Calendar
 - D. Budget Committee Members
 - E. What to do about Zone 1 Board Member position
 - F. Discuss goal(s) for 2009-2010 and beyond to help meet the LCLD mission
 - G. Other
- 4:55 – 5:15 p.m. Discussion Items
- A. Report on activities at libraries in the county
 - B. Items for press release
 - C. Other
- 5:15 – 5:25 p.m. Professional Development:
- 5:25 – 5:30 p.m. Set the next agenda
Announce next **Board Meeting**: Tuesday, May 11 at the **Driftwood Library**
Adjournment

Mission Statement: The Lincoln County Library District (LCLD) helps guarantee library service to all residents of Lincoln County, Oregon. The Library District has a countywide service focus that provides connecting links among libraries, individuals and organizations. The Library District

mission is to stabilize, strengthen and expand information services and resources and involvement in the Lincoln County Community.

Lincoln County Library District

BOARD MEETING AGENDA

August 11, 2009

Location: District office: 1247 NW Grove, #2, Newport, OR 97365

- 4:00 – 4:15 p.m. Call meeting to order
Roll call of members and introductions (if needed):
Swear in Board Members from Zone 1 and Zone 2
Adoption of agenda
Announcements from Board Members
Review of past Minutes: June 2009
Financial Reports: June and July 2009
- 4:15 – 4:25 p.m. District Librarian's Report and Correspondence
- 4:25 – 4:30 p.m. Public Comment
- 4:30 – 4:55 p.m. Decision Items
- A. Election of officers – President and Treasurer
 - B. Approve Ballot Measure and Explanatory Statement for November Election
 - C. Board goals for the year:
 - 1. Publicity Campaign
 - 2. Planning for Next Election
 - 3. Develop Relationships with Friends of Libraries and Foundation groups
 - 4. Board Member for North Area
 - D. Other
- 4:55 – 5:15 p.m. Discussion Items
- A. Report on activities at libraries in the county
 - B. Items for press release
 - C. Other
- 5:15 – 5:25 p.m. Professional Development: Board Member Responsibilities
- 5:25 – 5:30 p.m. Set the next agenda
Announce next **Board Meeting**: Tuesday, September 8, 2009
Adjournment

Lincoln County Library District

BOARD MEETING AGENDA

December 8, 2009

Location: District office: 1247 NW Grove, #2, Newport, OR 97365

- 4:00 – 4:15 p.m. Call meeting to order
Roll call of members and introductions (if needed):
Adoption of agenda
Announcements from Board Members
Review of past Minutes: November 2009
Financial Reports: November 2009
- 4:15 – 4:25 p.m. District Librarian's Report and Correspondence
- 4:25 – 4:30 p.m. Public Comment
- 4:30 – 4:55 p.m. Decision Items
A. Closing time for Siletz Library on December 24 and December 31
B. What to do about Zone 1 Board Member position
C. Discuss new Board goal(s) for 2009-2010 to help meet the LCLD mission
Other
- 4:55 – 5:15 p.m. Discussion Items
A. Ballot measure wrap-up – set a date later this month
B. Reports required by contract from Toledo, Waldport, Newport and Lincoln City before we pay them on December 15
C. Report on activities at libraries in the county
D. Items for press release
E. Other
- 5:15 – 5:25 p.m. Professional Development:
- 5:25 – 5:30 p.m. Set the next agenda
Announce next **Board Meeting**: Tuesday, January 12, 2010
Adjournment

Lincoln County Library District

BOARD MEETING AGENDA

February 9, 2010

Location: District office: 1247 NW Grove, #2, Newport, OR 97365

- 4:00 – 4:15 p.m. Call meeting to order
Roll call of members and introductions (if needed):
Adoption of agenda
Announcements from Board Members
Review of past Minutes: November 2009 (no quorum December 2009)
Financial Reports: November & December 2009, January 2010
- 4:15 – 4:25 p.m. District Librarian's Report and Correspondence
- 4:25 – 4:30 p.m. Public Comment
- 4:30 – 4:55 p.m. Decision Items
- A. District Librarian's performance review – what format? [Suggestions to be added]
 - B. Yearly review of contract with public libraries
 - C. What to do about Zone 1 Board Member position
 - D. Discuss new Board goal(s) for 2009-2010 and beyond to help meet the LCLD mission (see below)
 - E. Other
- 4:55 – 5:15 p.m. Discussion Items
- A. Invitation to have a Board meeting at the Driftwood Library
 - B. Report on activities at libraries in the county
 - C. Items for press release
 - D. Other
- 5:15 – 5:25 p.m. Professional Development:
- 5:25 – 5:30 p.m. Set the next agenda
Announce next **Board Meeting**: Tuesday, March 9, 2010
Adjournment

Mission Statement: The Lincoln County Library District (LCLD) helps guarantee library service to all residents of Lincoln County, Oregon. The Library District has a countywide service focus that provides connecting links among libraries, individuals and organizations. The Library District mission is to stabilize, strengthen and expand information services and resources and involvement in the Lincoln County Community.

Lincoln County Library District

BOARD MEETING AGENDA

January 12, 2010

Location: District office: 1247 NW Grove, #2, Newport, OR 97365

- 4:00 – 4:15 p.m. Call meeting to order
Roll call of members and introductions (if needed):
Adoption of agenda
Announcements from Board Members
Review of past Minutes: November 2009 (no quorum December 2009)
Financial Reports: November & December 2009
- 4:15 – 4:25 p.m. District Librarian's Report and Correspondence
- 4:25 – 4:30 p.m. Public Comment
- 4:30 – 4:55 p.m. Decision Items
A. District Librarian's performance review – what format?
B. Yearly review of contract with public libraries
C. What to do about Zone 1 Board Member position
D. Discuss new Board goal(s) for 2009-2010 to help meet the LCLD mission
Other
- 4:55 – 5:15 p.m. Discussion Items
A. Report on activities at libraries in the county
B. Items for press release
C. Other
- 5:15 – 5:25 p.m. Professional Development:
- 5:25 – 5:30 p.m. Set the next agenda
Announce next **Board Meeting**: Tuesday, February 9, 2010
Adjournment

Lincoln County Library District

BOARD MEETING AGENDA

June 8, 2010

Location: District office: 1247 NW Grove, #2, Newport, OR 97365

4:00 – 4:15 p.m. Budget Hearing

4:15 – 4:25 p.m. Call meeting to order
Roll call of members and introductions (if needed):
Adoption of agenda
Announcements from Board Members
Review of past Minutes: May 2010
Financial Reports: April & May 2010

4:25 – 4:35 p.m. District Librarian's Report and Correspondence

4:35 – 4:40 p.m. Public Comment

4:40 – 5:05 p.m. Decision Items
A. Review of Budget adopted by LCLD Budget Committee & adopt the LCLD Budget for 2010/2011 – Resolution 06-10
B. Add a new position for Temporary Employees – first temporary position would be for help with CRSN website.
C. Other

5:05 – 5:15 p.m. Discussion Items
A. Health insurance
B. Userful Managed Desktops for Siletz – SVFOL apply for a grant
C. Report on activities at libraries in the county
D. Items for press release
E. Other

5:15 – 5:25 p.m. Professional Development:

5:25 – 5:30 p.m. Set the next agenda
Announce next **Board Meeting**: Tuesday, August 10 at 4:10 p.m. There is no Board meeting scheduled for July 2010
Adjournment

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BOARD MEETING AGENDA

March 9, 2010

Location: District office: 1247 NW Grove, #2, Newport, OR 97365

4:00 – 4:15 p.m. Call meeting to order
Roll call of members and introductions (if needed):
Adoption of agenda
Announcements from Board Members
Review of past Minutes: February 2010 Financial
Reports: February 2010

4:15 – 5:25 p.m.

- A. District Librarian's Evaluation
- B. Internal Organization or Reorganization
- C. Both A and B are related to Board Goals

5:25 – 5:30 p.m. Set the next agenda
Announce next **Board Meeting**: Tuesday, April 13, 2010
Adjournment

Mission Statement: The Lincoln County Library District (LCLD) helps guarantee library service to all residents of Lincoln County, Oregon. The Library District has a countywide service focus that provides connecting links among libraries, individuals and organizations. The Library District mission is to stabilize, strengthen and expand information services and resources and involvement in the Lincoln County Community.

Lincoln County Library District

BOARD MEETING AGENDA

May 18, 2010

Location: District office: 1247 NW Grove, #2, Newport, OR 97365

- 4:00 – 4:15 p.m. Call meeting to order
Roll call of members and introductions (if needed):
Adoption of agenda
Announcements from Board Members
Review of past Minutes: April 2010
Financial Reports: April 2010
- 4:15 – 4:25 p.m. District Librarian's Report and Correspondence
- 4:25 – 4:30 p.m. Public Comment
- 4:30 – 4:40 p.m. Decision Items
A. Appointment of members to the Budget Committee: Ron Williams and Dick Moody
B. What to do about Zone 1 Board Member position
C. Other
- 4:40 – 4:55 p.m. Discussion Items
A. Health insurance and staff salaries
B. Userful Managed Desktops for Siletz
C. Report on activities at libraries in the county
D. Items for press release
E. Other
- 4:55 – 5:00 p.m. Set the next agenda
Announce next **Board Meeting**: Tuesday, June 8 at 4:10 p.m.
Budget Hearing: Tuesday, June 8 at 4:00 p.m.
Adjournment

The May meeting will be immediately followed by the Budget Committee meeting which begins at 5:00 p.m.

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Lincoln County Library District

BOARD MEETING AGENDA

November 10, 2009

Location: District office: 1247 NW Grove, #2, Newport, OR 97365

- 4:00 – 4:15 p.m. Call meeting to order
Roll call of members and introductions (if needed):
Adoption of agenda
Announcements from Board Members
Review of past Minutes: October 2009 Financial Reports: October 2009
- 4:15 – 4:25 p.m. District Librarian's Report and Correspondence
- 4:25 – 4:30 p.m. Public Comment
- 4:30 – 4:55 p.m. Decision Items
- What to do about Zone 1 Board Member position
 - Discuss new Board goal(s) for 2009-2010 to help meet the LCLD mission, could include placing annexation of Toledo on the May ballot if the City of Toledo wants to pursue this.
 - Other
- 4:55 – 5:15 p.m. Discussion Items
- Ballot measure wrap-up
 - Report on activities at libraries in the county
 - Items for press release
 - Other
- 5:15 – 5:25 p.m. Professional
- Development: 5:25 – 5:30 p.m. Set the
Announce next **Board Meeting**: Tuesday, December 8, 2009
next agenda Adjournment

Lincoln County Library District

BOARD MEETING AGENDA

September 8, 2009

Location: District office: 1247 NW Grove, #2, Newport, OR 97365

- 4:00 – 4:15 p.m. Call meeting to order
Roll call of members and introductions (if needed):
Swear in Board Member from Zone 1
Adoption of agenda
Announcements from Board Members
Review of past Minutes: August 2009
Financial Reports: July and August 2009
- 4:15 – 4:25 p.m. District Librarian's Report and Correspondence
- 4:25 – 4:30 p.m. Public Comment
- 4:30 – 4:55 p.m. Decision Items
A. Select a new Board Member for Zone 3
B. Update on People for Lincoln County Libraries campaign activities and any other plans for the LCLD Board related to the ballot measure
C. Other
- 4:55 – 5:15 p.m. Discussion Items
A. Discuss new Board goal(s) for 2009-2010 to help meet the LCLD mission
B. Report on activities at libraries in the county
C. Items for press release
D. Other
- 5:15 – 5:25 p.m. Professional Development: Board Member Responsibilities
- 5:25 – 5:30 p.m. Set the next agenda
Announce next **Board Meeting**: Tuesday, October 13, 2009
Adjournment