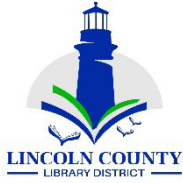


Lincoln County Library District Board Regular Meeting
July 8, 2026
132 NE 15th Newport, OR 97365

Zoom link: <https://us02web.zoom.us/j/85368847324>

Agenda		
Call Regular Meeting to Order	President	
Approval of the Agenda	President	
Topic	Lead	Purpose Outcome
Public Comment	President	
Minutes Board Meeting June 10, 2026	President	Approval
Reports		
Board Reports	Board Members	
Director's Report	Director	Information
Financial Report	Director	
Old Business		
Begin review of bylaw revisions	Director	Jane, Carla, and Bryan have finished their work on the Board Handbook. This time will be spent on review
New Business		
Good of the Order		
Next District Board Meeting August 12, 2026		Information
Adjourn	President	



Lincoln County Library District Board Regular Meeting
June 10, 2026
132 NE 15th Newport, OR 97365

Zoom link: <https://us02web.zoom.us/j/85368847324>

Present: Carla Clark (President), Tim Merrell (Vice-President, via zoom), Jane Cothron, Susan Garner, Virginia Tardaewether, Bryan Miyagishima (secretary)

Agenda		
Call Regular Meeting to Order	President	<i>Meeting called to order at 10:19</i>
Approval of the Agenda	President	
Topic	Lead	Purpose Outcome
Public Comment	President	
Minutes Board Meeting May 13, 2026	President	Approval <i>Motion: Susan / second: Tim – approved unanimously</i>
Reports		
Board Reports	Board Members	<i>Driftwood library is gathering input on a new building. The Siletz Friends are considering a new membership campaign.</i>
Director's Report	Director	Information
Financial Report	Director	<i>Motion: Virginia / second: Susan – accepted unanimously</i>
Old Business		
Update on bylaw revisions	Director	Report on bylaw revision committee meeting on 6/1/2026 <i>Bryan, Jane, and Carla reported on their work to date on the new board handbook</i>
Yachats migration update	Director	
New Business		
Resolution 2026-6.1 Consideration of HRA-VEBA vendor	Director	<i>Motion: Susan / second: Virginia – passed unanimously</i>
Resolution 2026-6.2 LCLD staff cost of living increase	Director	<i>Motion: Susan / second: Jane – passed unanimously</i>

Picking up 26-27 Overdrive costs for County?	Director	Discussion
Good of the Order		
Next District Board Meeting July 8, 2026		Information
Adjourn	President	<i>Motion</i> <i>Motion: Virginia / Second: Jane</i>

Director's report for July 2026

Finances:

Library allocation payments for FY 25-26 have all been made. We still have to send out checks for the direct grants to libraries; the accountant is making out most of those this month. I have been in contact with both the Newport director and Waldport director to let them know how to access the remainder of the funds and should hear back soon. We are also making our large OCLC payments this month; after that, I do not anticipate any large bills until the Fall.

Meetings:

My most significant meeting this past month was attending the American Library Association conference in Chicago. Because I attended in my role as incoming OLA President, I expect airfare and lodging costs, paid up front by the district, to be reimbursed by the Oregon Library Association. My main reason for attending was to attend the state chapter leaders meeting which took place on Friday. It was interesting listening to library association leaders from other states; it's clear that the state of things in our nations' libraries varies from state to state, just like it varies from county to county here in Oregon.

In addition to attending the ALA conference, I will be meeting with the Newport Library advisory board on Wednesday, July 8 and with the Yachats city council on November 15th. The OCCC Foundation will be meeting on July 22nd and I plan to be in attendance as a board member.

Yachats update:

I will be meeting with the Yachats city council next Wednesday to answer any questions and concerns that they might have. We have already arranged with the Oregon Digital Library consortium to assume payments for the Yachats Library to access Overdrive/Library2Go and should receive an inclusive invoice this month.

Odds and Ends:

I've agreed to split payment with the Tillamook County Library to set up a "test server" for our library software at the request of our ILS administration team consisting of Christopher, Lillian Curanzy (Newport), Mark Irmischer (Driftwood), and Jordan Larkin, Tillamook's new system's librarian. One of the greatest byproducts of our collaboration is the teamwork showed in the system's ILS management team, the cataloging team, and circulation group. I believe that this provides greater input from more staff throughout the system and greater staff expertise in our counties overall. This will be done on a one year trial basis for the ILS team to show a demonstrated need for the service. Summer reading is going very well, with large audiences reported at the various events.

Bryan out at the end of July:

I'll be spending that week in Los Angeles for my mom's 90th birthday!

July 2026 Financial Report

LGIP account: July 7, 2026: \$956,363.43
 June 30, 2025: \$834,890.34
 July 31, 2025: 763,977.39

Activity

Date	TransDesc	TotalAmount
07/01/2026	Accrual Income Div Reinvestment - Distributions	3294.72
07/01/2026	LGIP Fees - ACH Redemption (1 @ \$0.05 - From 6364) - June 2026	-0.05
06/09/2026	Redemption - ACH Redemption	-200000
06/04/2026	Transfer from Lincoln County Treasurer	42572.87
06/01/2026	Accrual Income Div Reinvestment - Distributions	4050.63
06/01/2026	LGIP Fees - ACH Redemption (2 @ \$0.05 - From 6364) - May 2026	-0.1
05/29/2026	Redemption - ACH Redemption	-50000
05/15/2026	Redemption - ACH Redemption	-100000
05/11/2026	Transfer from Lincoln County Treasurer	10031.63

US Bank Accounts (July 7, 2026)

Checking \$19,619.74
 Money Market \$27,854.83

Upcoming payments

Library allocations: COMPLETED

Direct grants to libraries:

- Driftwood Library: \$20,000.00
- Toledo Library: \$1,500.00
- Newport Library: \$9869.24
- Waldport Library: \$20,000.00

OCLC payments:

- Newport: \$21,221.20
- Driftwood: \$15,685.63
- Toledo/Waldport/Siletz: \$23,485.06

Payroll:

July \$25,433.77	August \$26,538.49	Sep \$26,699.65	Oct \$26,399.85	November \$25,517.12	December \$26,301.27
January 26,394.49	February \$25,419.38	March \$25,596.03	April \$26,258.71	May \$26,636.50	June \$27,031.75

Lincoln County Library District

Statement of Activity

June 1-30, 2026

	TOTAL
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Revenue	
4000 Revenues	
4109 Property Tax Revenue 25/26	37,095.33
4800 Interest Income	3,461.06
Total for 4000 Revenues	\$40,556.39
4108 Property Tax Revenue 24-25	5,311.42
Total for Revenue	\$45,867.81
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Gross Profit	\$45,867.81
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Expenditures	
5000 Personnel Services	
5100 Salaries and Wages	26,636.50
Total for 5000 Personnel Services	\$26,636.50
5200 Payroll Taxes	2,289.57
5250 Payroll Fees	476.85
5300 Employee Benefits	
5305 Health Benefits	8,837.36
Total for 5300 Employee Benefits	\$8,837.36
6000 Materials and Services	
6010 Professional Services	
6011 Accounting Services	450.00
6015 Misc. Services	159.00
Total for 6010 Professional Services	\$609.00
6030 General Office Expenses	
6031 Office Supplies	39.99
6033 Online Expenses	91.00
6040 Copier Lease	195.00
6070 Public Relations	209.87
6075 Rent and Utilities	
6080 Telephone and Internet	218.99
6082 LCLD Water	86.02
Total for 6075 Rent and Utilities	\$305.01
6105 Vans	
6106 Fuel	425.79
6108 Supplies	10.99
Total for 6105 Vans	\$436.78
Total for 6030 General Office Expenses	\$1,277.65
6300 Travel/Training/Membership	
6310 Membership Fees	80.50
6320 Registration/Training/Travel	
6322 Travel/Meals/Housing	229.03
Total for 6320 Registration/Training/Travel	\$229.03
Total for 6300 Travel/Training/Membership	\$309.53

Lincoln County Library District

Statement of Activity

June 1-30, 2026

	TOTAL
6500 Reimbursement/Library Development	
6520 Library Development	\$162,627.82
6521 Support Local Libraries	
6524 Summer Reading Programs	6,890.00
Total for 6521 Support Local Libraries	\$6,890.00
6550 Siletz	
6551 Materials, Supplies and Services	85.94
6554 Siletz Electricity	238.67
6555 Siletz Collection Development	249.38
6557 Siletz Copier Lease	40.00
6558 Siletz Internet and Phone	187.55
6559 Siletz Gas	83.09
6560 Siletz Alarm	567.97
Total for 6550 Siletz	\$1,452.60
6566 LCLD Grants	2,811.20
Total for 6520 Library Development	\$173,781.62
Total for 6500 Reimbursement/Library Development	\$173,781.62
6700 Bank Charges & Fees	25.05
Total for 6000 Materials and Services	\$176,002.85
7000 Capital Outlay	
7022 Debt Service - Principal	486.12
7023 Debt Service - Interest	1,912.08
7024 Escrow Fees	15.00
Total for 7000 Capital Outlay	\$2,413.20
Total for Expenditures	\$216,656.33
Net Operating Revenue	-\$170,788.52
Net Revenue	-\$170,788.52