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**Lincoln County Library District Board Meeting**

**Wednesday February 14 2024**

**Siletz Public Library**

**255 SE Gaither St., Siletz, OR 97380**

**Present: Carla Clark, Virginia Tardaeweather (zoom), Tim Merrill (zoom)**

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| **Agenda** |  |
| Call Regular Meeting to Order* *Meeting called to order at 1:05*
 | President |
| Approval of the Agenda* *approved*
 | President |
| **Topic** | **Lead** | **Purpose Outcome** |
| **Public Comment** | President | Anyone may speak at this time |
| **Minutes**Board Meeting Jan. 10 2024  | President | *Approval** *move to approve by Virginia, second: Tim. Approved unanimously*
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| **Reports** |  |  |
| Board Reports | Board Members | Information*At Siletz, the friends had raised enough money to finish the parking lot job, with a $1000 donation from one of the Lincoln County Commissioners. They earned about $2000 from their basket fundraiser.* |
| Director’s Report | Director | Information* *Chris is undergoing surgery on February 15. Bryan will make sure to provide updates. Deb Trusty resigned as Toledo Library Director. Harrison Baker is taking over as interim director. The city will be having an open search for a replacement. Toledo PL just finished “operation Valentine” where they delivered valentines to seniors. Waldport hosted “the Princesses” and had 75 visitors.*
* *The district received a measure number from the clerk’s office – 21-222. Bryan will file necessary explanatory forms. The search committee is proceeding with screening interviews.*
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| Financial Report | Director | Acceptance* *Virginia moved to accept, Tim seconds. Accepted unanimously*
 |
| **Old Business** |  |  |
| **New Business** |  |  |
| Inclement weather policy revision | Director | *Discussion** *The Siletz Library was closed for several days and the courier did not run due to ice and snow. Bryan told the staff to list their hours on their timesheets as if they were open, which is counter to the existing policy. Bryan recommended amending the policy to saying that paying staff for lost hours would be up to the director’s discretion in consultation with the board.*

*“In times of temporary closure, the director will, in consultation with the board, have the discretion to approve staff pay for lost time.”* |
| Siletz Meeting Room policy | Director | Discussion* *The purpose of the policy review was mainly to discuss evening access to the meeting room after the library closes. Carol will explore local options for providing security for evening users.*
* *A full review will be tabled until a future meeting where all can be present to discuss*
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| **Next District Board Meeting** March 13, 2024 |  | Information |